

St. Joseph & St. Maximilian Kolbe Catholic Church
Faith Formation Office
1501 North Alafaya Trail
Orlando, FL 32828
(407) 275-0841

Dear Faith Formation Parents:

Faith Formation is a lifelong process. Lifelong faith formation includes two key experiences in the Christian life: conversion to Christ and learning on our shared faith - the two go hand in hand. Sometimes the learning process produces deeper conversion. Other times, the conversion process leads to learning. These two faith experiences of the head and heart are the groundwork of lifelong faith formation.

While parents are the primary educators of their children, St. Joseph/St. Maximilian Kolbe is privileged to partner with our families and to assist parents/guardians in sharing the Catholic Faith with their children. **At least one parent is required to attend the adult faith formation session** while their children are in their age-appropriate session with their catechist.

Below are registration guidelines for your review.

1. Registration fees for the 2019-2020 year have been set as follows:

Number of children in family	Early Bird Discount - by May 31st (Registration w/payment)	Payments after May 31st
1	\$60	\$65
2	\$110	\$115
3 or more	\$140	\$145

The registration deadline is July 31st. Registrations received after **July 31st** will incur a \$10 late fee per family.

These fees are used to purchase textbooks, classroom supplies, copies, catechist training, and assist in the payment of property usages. We accept cash and check in the parish office. Submit check payable to **St. Joseph Catholic Church**. Write **“faith formation”** on the memo line and include your child’s name.

Credit card payments can be made online only via Vanco. If you do not have a Vanco account, you will need to set one up via the parish website at www.stjosephorlando.org prior to submitting payment.

2. **A valid copy of child’s baptismal certificate, and Image Release Form must be submitted along with registration and payment.** Children will be assigned to session and class when the Faith Formation Office has received each family’s forms and registration fees.

NOTE: If, for any genuine reason, a family is unable to pay the registration fee or needs a payment plan, please contact the parish office to make special arrangements. No child is ever turned away from our Faith Formation program due to the inability to pay the registration fees. All payment arrangements will be held in strict confidence.

3. The Faith Formation sessions and schedule is as follows:

Grades Kindergarten - 7	Grades 1 - 8	Youth Ministry (Grades 9-12)
Wednesday 4:30 – 6 pm	Wednesday 6:30 - 8 pm Thursday 6:30 pm - 8 pm	Monday 6:30 – 8:30 pm

PLEASE NOTE: Kindergarten is only offered at the Wednesday 4:30 pm session.
High School session is only offered on Monday at 6:30 pm.

4. Families who are registering children as transfers from another Faith Formation program or Catholic school must include a letter from the transferring parish/school affirming the child/children's consistent attendance.
5. In order to receive the Sacraments of First Reconciliation and First Communion, the child must be in second grade or above with a minimum of two years in a faith formation program.
6. In order to receive the Sacrament of Confirmation, the child must be in eighth grade or above with a minimum of two years in a faith formation program.
7. Families are expected to be registered members of the parish. If you are not, contact parish office for parish registration information.
8. Families should be participating in the sacramental life of the Church by participating in weekly Mass and holy days of obligation.
9. Parents/guardians who have joined the catechetical ministry and teach weekly in our Formation program during the school year, who attend catechist meetings, are actively pursuing catechist certification, and participate in regular Sunday worship do not pay a registration fee.

If you have any questions, please do not hesitate to call or email me at eheinsen@stjosephorlando.org.

Blessings,

Edith Heinsen
Faith Formation Coordinator